

Space Grants



Grace Farms Foundation Space Grants

Grace Farms Foundation's Space Grant program is central to our role as a new kind of public space committed to advancing good in the world. In lieu of monetary support, we offer the gift of space to government agencies, quasi-governmental organizations, and not-for-profit organizations, whose missions align with one or more of our five initiatives - nature, arts, justice, community, and faith. By serving as a nexus for these organizations, Grace Farms seeks to foster collaboration, promote charitable work, and contribute to human flourishing.

We welcome local, regional, state, national and international organizations to apply for a space grant.

nature. arts. justice. community. faith.

Overview

Space Grants include

- Free use of a meeting room in the West Barn or volume in the River building
- Basic AV/IT support
- Assistance with room set-up from our on-site Facilities Team
- Water service
- Access to the Grace Farms property, including the landscape and walking trails
- Opportunities to network with other not-for-profit partners

Application Process

- Applications are available online at gracefarms.org/for-good.
- Applications are accepted on a rolling basis and reviewed quarterly.
- Completed applications must be submitted by:
 - **March 1st** for programs taking place after June 1st
 - **June 1st** for programs taking place after September 1st
 - **September 1st** for programs taking place after December 1st
 - **December 1st** for programs taking place after March 1st of the following year
- Determination notifications are emailed to applicants by the end of the month in which applications are reviewed.
- Due to limited space, we request Space Grant recipients adhere to their granted date and only request date changes in the case of weather or illness.

Applicant Information

- First time applicants and organizations who have not previously received a Space Grant may apply for space on a single day for programs with 75 people or less, or space on multiple or recurring dates for programs for 50 people or less.
- Returning space grant recipients may apply for space for programs with 125 people or less on a single day, or space for programs with 100 people or less on multiple or recurring days.
- Galas and events with over 125 attendees are only granted to returning organizations on a case-by-case basis. Applications are not currently accepted for events of this scope and size.

Review Criteria

- If and how the organization's mission and programmatic goals align with the Foundation's initiatives.
- Potential for the organization to collaborate with other Space Grant recipients.
- Programs are considered for space at Grace Farms through all stages of development with preference given to organizations demonstrating clear intent and goals.
- The availability of space on requested day(s).

Guidelines

Access to Grace Farms

- Space grants may take place Tuesday - Saturday between 10 am and 9 pm.
- Organizations may request the use of a specific space; however, Grace Farms Foundation will ultimately grant the space best suited for each event based on knowledge of the facility, operating schedule, and capacity.
- Grace Farms is open to the public Tuesday - Saturday, 10 am - 6 pm. Space Grant recipients will only have access to the intended program location on the day of their event.
- We are unable to accept deliveries, store materials, or hold rehearsals prior to the event.

Legal

- A formal Space Grant agreement, including a waiver of liability, will be sent to grantees upon receipt of their space grant.
- All Space Grant recipients must adhere to the Grace Farms Rules of Operation.
- Depending upon the nature of the program, organizations may be required to provide a Certificate of Insurance naming Grace Farms Foundation as an Additional Insured.

Marketing

- Space Grant recipients will be listed on the For Good section of the Grace Farms website
- In certain instances, we will share select photos and promotional text with recipients
- We will not promote the sale of tickets, or registrations, for space grant events and programs.

Food and Beverage

- Outside food and beverage is not permitted at Grace Farms. Groups of 50 or less may order beverage service, snacks, and meals through our internal catering. Groups of 51 and more are required to use one of our preferred caterers.
- Preferred caterers are Blue Hill, ON THE ROAD; The Cottage Anywhere, Events & Catering; Marcia Selden Catering & Event Planning; Peter Callahan Catering; OnTheMarc; and Simply Delicious. The list is subject to change.

AV/IT Production

- Organizations may be subject to fees for any AV/IT, production, or furniture arrangements beyond standard room sets.
- Meeting rooms are equipped with projectors for presentations.
- Organizations must bring their own laptops and adaptors, and are responsible for their presentation files.